**REQUEST FOR PROPOSAL (RFP)**
**SCHOOL TRANSPORTATION SERVICES**

**ISSUED BY:**
[Lincoln International High School
2520 Minnehaha Ave
Minneapolis MN 55404
Manyi Tambe
6128728690
manyit@lincolnihs.org

**ISSUE DATE 06/10/2025**
**DUE DATE FOR PROPOSALS:** 06/25/2025

**SECTION 1: INTRODUCTION**

Lincoln International High School is soliciting proposals from qualified transportation service providers to provide safe, efficient, and reliable student transportation services. The objective is to contract with a provider who can ensure student safety while delivering high-quality and cost-effective services.

**SECTION 2: SCOPE OF SERVICES**

The selected provider shall provide transportation services that include, but are not limited to:

* Daily transportation for students to and from school
* Transportation for extracurricular activities, field trips, and special events
* Services for students with special transportation needs
* Compliance with all federal, state, and local transportation regulations
* Maintenance, operation, and management of a fleet of school buses
* Emergency and contingency planning for inclement weather or unforeseen events

**SECTION 3: MINIMUM REQUIREMENTS**

Interested providers must meet the following minimum requirements:

* Properly licensed and insured to operate school transportation services
* Compliance with all safety and regulatory requirements
* Experienced and trained drivers with background checks
* A proven track record of reliable and safe transportation services
* Ability to provide tracking and communication systems for parents and school administrators

**SECTION 4: PROPOSAL REQUIREMENTS**

Proposals should include the following information:

1. **Company Profile** – Background, history, and experience
2. **References** – List of school districts or similar clients served
3. **Service Plan** – Approach to providing transportation services, including fleet details, safety protocols, and contingency planning
4. **Pricing Proposal** – Detailed breakdown of costs, including per-student costs, trip rates, and additional charges
5. **Compliance and Certifications** – Proof of licensing, insurance, and compliance with relevant laws
6. **Technology and Communication** – Systems used for route optimization, tracking, and parent/school communication
7. **Staffing and Training** – Hiring procedures, driver qualifications, and ongoing training programs

**SECTION 5: SELECTION CRITERIA**

Proposals will be evaluated based on the following criteria:

* Compliance with RFP requirements
* Experience and references
* Service quality and safety measures
* Cost-effectiveness
* Technological capabilities
* Contingency planning and reliability

**SECTION 6: SUBMISSION INSTRUCTIONS**

Interested providers must submit proposals by [06/25/2025] to:

Sheikh Jelani: sheikhj@lincolnihs.org or to Manyi Tambe: manyit@lincolnihs.org

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**SECTION 7: TERMS AND CONDITIONS**

* The contract will be awarded based on the best value and fit for the district’s needs
* The selected provider must enter into a formal contract with the school district

**We look forward to receiving your proposal.**